



6. Get ready to Mixed Mode Teaching

- Tips for executing Mixed Mode Teaching

Execute Mixed Mode Teaching...

- **Refine the course content to fit for Mixed Mode Teaching**
 - Update the learning activities and assessment that suits both online and in-class students
- **Keep your TA informed of the refined class logistics**
 - TA's major duties in class
 - Equipment/applications to prepare
 - Publish relevant materials in Canvas each week
 - Online and F2F office hours
- **Test the equipment in the assigned classroom**
 - Site visit and test the equipment in the assigned classroom
 - Request RVC feed for Zoom Classes (if needed)
- **Dry run Mixed Mode Teaching with your TA**
 - Rehearse the mixed mode teaching, include the online audience too!

On the first day of Mixed Mode Teaching...

- **Communicate the course arrangement with students**
 - Ground rules of class attendance
 - Turn on the webcam in class or not?
 - Etiquette of making inquiries
 - Equipment (e.g. laptops, mobiles) and applications (e.g. iPRS) required for the course
 - Walkthrough the syllabus
 - Walkthrough the course website
 - Publish Zoom recording or not?
- **Convey your expectations to students, especially to online students**
 - What you expect students to prepare before class?
 - How to learn effectively and attain high standard in the course?